

2013 LCCB TEACHERS' RETREAT

DATE: 28-30 JUNE (FRIDAY – SUNDAY)

VENUE: NATIONALWOMEN'S RESOURCE CENTER

THEME: BUILDING PERSONAL RELATIONSHIP WITH GOD, OTHERS
AND THE LCCB ENVIRONMENT

BIBLE STUDY LEADER: REV. EVA SONNY

FACILITATORS & THEIR TOPICS OF PRESENTATION:

1. REV. J. BENSON (PRINCIPAL) ON **LCCB PLANNING**
2. REV. J. KAIAPA (D/PRINCIPAL) ON **LCCB POLICY & HAND BOOK**
3. MISS. E. ASUE (DOS) ON **CURRICULUM REVIEW**
4. REV. K. WORRETY (CHAPLAIN) ON **STAFF PROJECTION & DEV**

TIME TABLE FOR LCCB TEACHERS' RETREAT PROGRAM

DAY 1	TIME	EVENTS	SESSION	FACILITATORS
FRIDAY	6:00-7:00	BREAKFAST		
	7:00-8:00	BIBLE STUDY	1	REV. E. SONNY
	8:00-8:30	OPENING REMARKS		REV. J. BENSON (PRINCIPAL)
	8:30-10:00	LCCB PLANNING	1	REV. J. BENSON (PRINCIPAL)
	10:00-10:30	TEA BREAK		
	10:30-12:00	LCCB PLANNING	2	REV. J. BENSON (PRINCIPAL)
	12:00-1:00	LUNCH		
	1:00-3:00	CURRICULUM REVIEW	1	MISS. E. ASUE(DOS)
	3:00-3:30	TEA BREAK		
	3:30-5:30	CURRICULUM REVIEW	2	MISS. E. ASUE (DOS)
	5:30-6:00	REST		
	6:00-7:00	DINNER		
	7:00-7:30	DEVOTION		MISS. S. FUMAPA
	7:30-8:00	RECAP LCCB PLANNING		REV. J. BENSON (PRINCIPAL)
	8:00-8:30	RECAP CURRICULUM REVIEW		MISS. E. ASUE(DOS)
	8:00-9:00	GENERAL DISCUSSION		REV. K. WORRETY (ORGANISING COMMITTEE)
9:00	BED TIME			

DAY 2	TIME	EVENTS	SESSION	FACILITATORS
SATURDAY	6:00-7:00	BREAKFAST		
	7:00-8:00	BIBLE STUDY	2	REV. E. SONNY
	8:00-10:00	LCCB STAFF PROJECTION &DEV PLAN	1	REV. K. WORRETY (CHAPLAIN)
	10:00-10:30	TEA BREAK		
	10:30-12:00	LCCB STAFF PROJECTION &DEV PLAN	2	REV. K. WORRETY (CHAPLAIN)
	12:00-1:00	LUNCH		
	1:00-3:00	LCCB POLICY WRITING & HAND BOOK	1	REV. J.KAIAPA (D/PRINCIPAL)
	3:00-3:30	TEA BREAK		
	3:30-5:30	LCCB POLICY WRITING & HAND BOOK	2	REV. J. KAIAPA (D/PRINCIPAL)
	5:30-6:00	REST		
	6:00-7:00	DINNER		
	7:00-7:30	DEVOTION		MR. G. ATHEM
	7:30-8:00	RECAP LCCB STAFF PROJECTION & D/PLAN		REV. K. WORRETY (CHAPLAIN)
	8:00-8:30	RECAP LCCB POLICY WRITING & HAND BOOK		REV. J. KAIAPA (D/PRINCIPAL)
	8:00-9:00	GENERAL DISCUSSION		REV.M.TAIKEKA
	9:00	BED TIME		

DAY 3	TIME	EVENTS	SESSION	FACILITATORS
SUNDAY	6:00-7:00	BREAKFAST		
	7:00-8:00	BIBLE STUDY	3	REV. E. SONNY
	8:00-11:00	EVALUATION & PLANNING		
	11:00-12:00	CLOSING REMARKS		MR. H.KAIP (MC)
	12:00	CLOSING LUNCH		

BUDGET PLAN FOR THE TEACHERS' RETREAT 2013

1. THE USE OF NWRC FACILITIES	K 235:00
2. FOOD	K 970:00
3. FACILITATORS & PARTICIPANTS	K 650:00
4. COOKS	K 100:00
TOTAL	K 1, 955:00

BUDGET BREAK UP

1. Use of facilities	<u>K235:00</u>
Details	
a. Use of kitchen to cook	K135:00 (K15:00 x 3 meals x 3 days)
b. Classroom	K100:00 (Fix price for 3 days)

TOTAL	K235:00

2. Food for the retreat	<u>K 970:00</u>
Details	
a. Day 1	K 310:00
Breakfast	K 50:00 / day
Tea & coffee	K 60:00 / day
Lunch	K 100:00 / day
Dinner	K 100:00 / day

TOTAL	K 310:00

b. Day 2	K 310:00
Breakfast	K 50:00 / day
Tea & coffee	K 60:00 / day
Lunch	K 100:00 / day
Dinner	K 100:00 / day

TOTAL	K 310:00

c. Day 3	K 350:00
Breakfast & Tea	K 50:00
Closing Meal	K 300:00

TOTAL	K 350:00

3. Facilitators and Participants allowances **K 650:00**

a. Facilitators	K 300:00 (K 100:00 x 3 Facilitators)
b. Participants	K 350:00 (K 50:00 x 7 Participants)

TOTAL	K 650:00

4. Cooks **K 100:00**

a. 2 Female Cooks	K 100:00 (K50:00 / person)

TOTAL	K 100:00

TOTAL COST = **K 1, 955:00**